

## **By-laws of the International Aroid Society**

### **Article I. Name**

The name of this organization shall be the **International Aroid Society**.

### **Article II. Objective**

The Objective of this Society shall be to study Aroids and to stimulate interest in these Plants.

### **Article III. Membership**

**Section 1.** Membership in this Society shall be open to any person interested in its objective.

**Section 2.** Application for membership shall be accompanied by annual dues.

**Section 3.** All applications for membership shall be deemed accepted unless specifically rejected by the Board of Directors.

**Section 4.** Annual dues shall be payable on the first day of the calendar year.

**Section 5.** The amount of the dues shall be set by the Board of Directors, subject to approval of the majority of the members present at the annual meeting.

**Section 6.** Dues shall be delinquent when unpaid for 60 days from the first day of the calendar year.

**Section 7.** Upon the recommendation of one member and the approval of the majority of the Board of Directors honorary membership to the Society or honorary membership to the Board of Directors may be conferred upon an individual who has rendered notable service to the Society, or who is making outstanding contributions to the study of the Family Araceae. An honorary member shall have none of the obligations of membership in the Society, but shall be entitled to all the privileges. Such honorary membership shall be continuous unless rescinded by the Board of Directors.

### **Article IV. Meetings**

**Section 1.** The regular meeting of the Society shall be held at a date, a time, and a place fixed by the Board of Directors.

**Section 2.** Special Meetings may be called by the President, by a majority of the members of the Board of Directors, or upon request of twenty active members. General membership of the Society must be notified of such special meetings ten days prior to such a special meeting.

**Section 3.** Ten percent of the membership shall constitute a quorum.

**Section 4.** Any regular meeting may be dispensed with by a 2/3 vote of the Board of Directors and ten days notice to the general membership.

## **Article V. Board of Directors**

**Section 1.** The Board of Directors shall consist of 15 members, elected by the general membership at the annual meeting. The Board shall consist of 5 members elected for a one-year term; 5 members for a two-year term; and 5 members for a three-year term. Thereafter 5 members shall be elected annually for a three-year term. After serving a three-year term on the Board of Directors, a member is not eligible for re-election to the Board until one year has elapsed.

**Section 2.** A nominating committee of at least three members shall be appointed by the Board of Directors in July. It shall be the duty of this committee to place in nomination by the end of August the slate of nominees to be offered for election at the annual meeting. Additional nominations may be made from the floor, providing the previous consent of the nominee has been obtained

**Section 3.** The election shall be by ballot at the annual meeting after members have been given the opportunity to make additional nominations from the floor.

**Section 4.** The Board of Directors shall,

- (a) Elect their officers from the members of the Board.
- (b) Have general supervision of the affairs
- (c) Set the date, hour, and place of its meetings and those of the Society.
- (d) Formulate the policies of the Society.
- (e)
- (f) Elect from the general membership a replacement for any vacancy which may occur on the Board.
- (g) Consider and approve or disapprove all expenditures exceeding \$1000.

**Section 5.** A majority of the Board shall constitute a quorum.

**Section 6.** Each member of the Board who is not serving as an officer of the Society shall serve as a member of not less than one standing committee.

## **Article VI. Officers.**

**Section 1.** The officers of this Society shall be a President, a Vice-President, a Recording Secretary, a Corresponding Secretary, and a Treasurer. These officers shall perform the duties prescribed by these By-Laws and by the parliamentary authority adopted by the Society.

**Section 2.** The officers shall be elected from the members of the Board of Directors, by the Board of Directors at the first Board meeting following the general election at the annual meeting.

**Section 3.** The term of office shall be for one year or until successors are elected, and the term of office shall begin immediately upon their election. No member shall hold more than one office at one time, and no officer shall ordinarily be eligible to serve more than two consecutive years in the same office.

## **Article VII. Duties of Officers.**

**Section 1.** The President shall:

- (a) Preside at all meetings of the Society and of the Board of Directors.
- (b) Appoint all standing committees and special committees, except the nominating committee.
- (c) Be an ex-officio member of all committees except the nomination committee.
- (d) Fill all vacancies on all committees except the nominating committee.

**Section 2.** The Vice-President shall:

- (a) Preside in the absence of the President or inability of the President to perform his duties.
- (b) Perform such other duties as may be assigned to him by the President or by the Board of Directors.
- (c) Become the President for the unexpired part of the term in case of a vacancy in that office.

**Section 3.** The Corresponding Secretary shall:

- (a) Attend to the correspondence of the Society.
- (b) Report such correspondence to the Board at its regular meetings.
- (c) Send out all notices where previous notice is required, and all notices of meetings when notice is necessary.

**Section 4.** The Recording Secretary shall:

- (a) Record the minutes of the regular and Board meetings and send copies of the minutes to the President before the next regular meeting
- (b) Be prepared at all times to make such reports as requested by the President.

**Section 5.** The Treasurer shall:

- (a) Have charge of all the Society's funds.
- (b) Keep an accurate record of all monies received and expended in books provided for this purpose.
- (c) Deposit funds in the name of the Society in a depository approved by the Board of Directors under the direction of the Board of Directors.

- (d) Present at each meeting or whenever requested by the Directors, a detailed account showing the exact financial condition of the Society.
- (e) Furnish to the Recording Secretary at each meeting of the Board of Directors, an itemized report of all financial transactions since the previous meeting of the Board.
- (f) Submit all records for auditing in time for the auditor's report to be presented at the annual meeting in November, and at any other time required by the Board.

**Article VIII. Committees.**

**Section 1.** There may be the following Standing Committees appointed by the President:

- |                                  |  |
|----------------------------------|--|
| (a) Membership                   | (g) Librarian  |
| (b) Program                      | (h) Publicity  |
| (c) Bulletin                     | (i) Special Projects   |
| (d) Education and Identification | (j) Hospitality  |
| (e) Plant Raffle                 | (k) Other committees as determined by the Board of Directors |
| (f) Plant Introduction           |  |

**Section 2.** Membership Committee shall:

- (a) Maintain a continuing program to solicit new members.
- (b) Maintain records of paid members.
- (c) Contact prospective members and invite them to future meetings.

**Section 3.** Program Committee shall:

- (a) Arrange a program for every meeting of the Society as far in advance as possible.
- (b) Provide whatever equipment is needed by the speaker.

**Section 4.** Bulletin Committee shall:

- (a) Secure written material and/or articles for publication in the Bulletin.
- (b) Type, proofread, and set up for printing material for publication in the Bulletin.
- (c) Address and prepare the Bulletin for mailing to the members.

- (d) Mail the Bulletin far enough in advance to ensure delivery to members before each monthly meeting.

**Section 5.** Education and Identification Committee shall:

- (a) Attempt to identify plants brought to the meetings by members and comment on them.
- (b) Answer questions on Aroids and Aroid culture in the Bulletin.
- (c) Organize field trips, work-shops, and courses on Aroid identification and culture.

**Section 6.** Plant Raffle Committee shall:

- (a) Encourage members to bring plants for identification.
- (b) Provide facilities for display of plants.
- (c) Provide for raffle, exchange, sale, or auction of plants among members.

**Section 7.** Plant Introduction Committee shall:

- (a) Coordinate the receipt and dissemination of seeds and cuttings among the members.
- (b) Keep records of experiences of growers regarding planting time, germination date, and types of culture.
- (c) Promote the introduction and propagation of new hybrids and the lesser-known members of the Aroid Family.

**Section 8.** Library Committee shall:

- (a) Maintain the circulating library for the convenience of the Society.
- (b) Maintain a list of books and publications available in the library.
- (c) Collect fines from members for over-due and/or damaged books and publications, and allocate such collections for purchase of new books and publications.
- (d) After a book is 60 days over-due a notice will be placed in the Bulletin.

**Section 9.** Publicity Committee shall:

- (a) Disseminate information regarding the Society to all the necessary media.

**Section 10.** Special Projects Committee shall:

- (a) Handle arrangements for shows and special education events.

**Section 11.** Hospitality Committee shall:

- (a) Handle arrangements for refreshments and social functions as necessary.
- (b) See that the meeting place is in order before and at the close of each meeting.

**Section 12.** Such other committees shall be appointed by the President as the Society or the Board of Directors shall from time to time deem necessary to carry on the work of the Society.

### **Article IX. Parliamentary Authority.**

The rules contained in “Robert’s Rules of Order Revised” shall govern the proceedings of the Society except in cases, which are covered by these By-Laws.